

# Public Document Pack

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**Date:** Friday, 02 December 2022

## **\*\* Supplementary Dispatch**

**To all Members of the Executive**

Dear Sir or Madam

**Executive – Wednesday, 7 December 2022**

I refer to the agenda for the above Executive meeting and attach the following item, marked 'to follow':

- 8. Forward Plan dated 2 December 2022 (Pages 3 - 24)**  
(to follow)

Yours faithfully

Assistant Director Legal & Governance and Monitoring Officer

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# Forward Plan

for the four-month period commencing on

**1st January 2023**

published on 2 December 2022



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

## Executive (8)

**Leader of the Council - Councillor Steve Bridger:** External liaison including strategic partnerships; Local Enterprise Partnership, North Somerset Partnership, Joint Executive Committee (WECA and North Somerset Council), Alliance, Police; Strategic policy/Corporate Plan development, forward programme and strategic review; strategic communications and marketing (with Deputy Leader and Executive Member Engagement); major infrastructure project delivery; major schemes, including HIF and Metrowest.

**Deputy Leader of the Council and Executive Member for Adult Services, Health and Housing - Councillor Mike Bell:** Adult services; Reablement and technology enabled care; Care reforms; Early intervention and prevention; Integrated commissioning; Domiciliary, residential and nursing care; Social work and occupational therapy; Health; Health and Wellbeing Board and Strategy; Integrated Care System and Locality Partnerships; Health improvement and health protection; Pandemic response; Substance misuse services; Regulatory services; Trading standards and food safety; Environmental protection; Licensing; Emergency Management; Housing; Homelessness and rough sleeper support; Housing solutions; Private Sector Housing; Unauthorised encampments; Communications

**Executive Member for Children, Young People, Lifelong learning and Skills – Councillor Catherine Gibbons:** Children and Young people's services; Children's social care; Looked after children; Corporate parenting; Family Hubs; Early help; Adoption and fostering services; Safeguarding; Children's licences and permits; Ukraine resettlement; Education; Special educational needs and disabilities; School places and admissions; Education liaison with local HE and FE institutions, schools and Multi Academy Trusts; Skills; Skills Strategy; Careers advice; Community Learning

**Executive Member for Corporate Services – Councillor Ashley Cartman:** Finance – revenue, capital programme and income generation; Procurement; Legal and democratic services (including electoral and registrar); Property and Asset management –financial business cases & financing; ICT, Digital and Customer Services; Lead for Business Support contracts – Agilisys and Liberata; Business intelligence; Human Resources and Organisational Development; Shareholder representative role for council companies; Property technical services and project delivery; Strategic Asset Planning; Corporate estate; Accommodation Strategy project delivery; Capital projects delivery

**Executive Member for Climate Emergency and Engagement – Councillor Bridget Petty:** Climate emergency; Ecological Emergency; Community engagement and consultation; Equalities and diversity; Town and parish liaison; North Somerset Together; Voluntary sector liaison, Marine environment conservation; Green infrastructure strategy

**Executive Member for Placemaking and Economy – Councillor Mark Canniford:** Placemaking and development; Placemaking Strategies; See Monster and legacy; Culture Strategy; Weston Placemaking delivery; Tropicana and Playhouse Theatre; Strategic Events Programme; Visitor Economy development; Development and commercial programme; Affordable Housing delivery; Planning; Policy; Spatial Planning; Building Control; Economy and recovery; Inward Investment; Business development and engagement; Employment; High Street and Town Centre renewal; Parking strategy

**Executive Member for Neighbourhoods and Community Services – Councillor Mike Solomon:** Libraries; Community venues; Safer Communities; Parking operational management; Environmental services; Recycling and waste minimisation; Waste and street cleansing contracts; Enforcement Strategy; Open spaces and natural environment operations; Sports and Leisure Centre contracts; Flood risk Management; Seafronts, parks and lakes operational management; Crematoria and cemeteries

**Executive Member for Transport and Highways – Councillor Steve Hogg:** Highways Operations; Highway network management; Highway maintenance contract; Streetlighting; Highway Technical Services and Delivery; Liveable Neighbourhood schemes; Active Travel schemes; Highway Structures; Strategic Transport; Transport policy; Transport decarbonisation; Public transport; Home to School transport; Bus and Rail Strategy

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website [www.n-somerset.gov.uk](http://www.n-somerset.gov.uk)

January 2023

1. Council and Executive Items

(NB No Executive meeting currently scheduled for January)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
10/01	Castlewood Redevelopment (previously listed for November)	Report to Council 10th May 2022 – Accommodation Strategy Update	Council	Part	PCOM Policy and Scrutiny Panel – 3rd March 2022  Place Scrutiny Panel with invitation to PCOM members – 17th Nov 2022	Jenny Ford <a href="mailto:Jenny.Ford@n-somerset.gov.uk">Jenny.Ford@n-somerset.gov.uk</a> 01934 426609
10/01	Recommissioning of the Support to Live at Home domiciliary care contracts (new entry)	Full Council Reports; 19 – 29/09/2015 Area 2 Award 21 – 20/07/2016 Area 1 Award 19 – 27/09/2016 Area 3 Award 18 – 04/04/2017 Area 4 and 5 Award  Director Decision ASC16 Direct Award of Area 2	Council	No	Discussion with ASH Commissioning Standing Group on 26 September 2022	Contact: Gerald Hunt 01934 634803
10/01	Investments in placemaking and cultural facilities: - Acceptance of grant funding (if applicable). - NSC capital allocations. - Commissioning plans. - Future operational models. (new entry)	<a href="https://www.n-somerset.gov.uk/council-democracy/priorities-strategies/placemaking-neighbourhoods">https://www.n-somerset.gov.uk/council-democracy/priorities-strategies/placemaking-neighbourhoods</a>  Council report approving submission of Levelling Up Fund bid, item COU46, 19 <sup>th</sup> July 2021: <a href="https://n-somerset.moderngov.co.uk/documents/s1286/21">https://n-somerset.moderngov.co.uk/documents/s1286/21</a>	Council	Part	A programme of engagement with members is planned for the next few months, to include briefing of Place Scrutiny Panel on 23 <sup>rd</sup> Nov 2022	Jenny Ford <a href="mailto:Jenny.Ford@n-somerset.gov.uk">Jenny.Ford@n-somerset.gov.uk</a> 01934 426609

		<a href="#">%20Submission%20of%20Bid%20to%20the%20Levelling%20Up%20Fund.pdf</a>				
10/01	Acceptance of funding from the MOD for the Winterstoke Road Bridge Replacement project, and increase to the capital programme (new entry)	19.10.16 WRB Full <a href="#">121119 Council Report</a>	Council	No	Engagement with Place Policy and Scrutiny Panel to be carried out in November.	Jason Reading <a href="mailto:Jason.reading@n-somerset.gov.uk">Jason.reading@n-somerset.gov.uk</a>
10/04	Supplementary Compulsory Purchase Order for Banwell Bypass and associated works (new entry – moved to February 2023)	July 2022 Full Council Report (COU37) <a href="#">July 2022 Full Council report</a> <a href="#">April 2021 Executive Report (EXE13)</a>	Council	No	14 <sup>th</sup> November 2022 Place Panel: HIF update	Katie Park <a href="mailto:Katie.park@n-somerset.gov.uk">Katie.park@n-somerset.gov.uk</a>
10/01	Update on Council Tax Support Scheme (new entry)	To be advised	Council	No	To be advised	Stuart Anstead <a href="mailto:Stuart.anstead@n-somerset.gov.uk">Stuart.anstead@n-somerset.gov.uk</a>

## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/01	North Somerset Community & VC school admissions policies for 2024/25 academic year – decision to set following public consultation	<a href="#">Admission arrangements consultation   North Somerset Council (n-somerset.gov.uk)</a>  School Admissions Code 2021 - <a href="#">School admissions code 2021 (publishing.service.gov.uk)</a>	Executive Member (Cllr Gibbons)	No	Meeting of the CYPS Panel School Organisation Steering Group – date to be advised	Contact: Georgia Humphrey 01275 884502 or 07500 882436
01/01	School term and Holiday Dates 2024/25 school year (moved to February 2023)	Consultation with local community – further details and link to follow	Executive Member (Cllr Gibbons)	No	CYPS Scrutiny Panel Steering Group – meeting date to be advised	Contact: Janice Allen 01275 888619
01/01	Combined Commissioning and Procurement of Food Waste disposal (previously listed under combined waste contracts: transfer station, haulage and disposal item and previously listed for February 2023)	Commissioning and procurement plan (currently being written)	Executive Member for Neighbourhoods and Community Services (Cllr Solomon)	No	Waste Scrutiny panel planned for 12 December	Colin Russell <a href="mailto:colin.russell@n-somerset.gov.uk">colin.russell@n-somerset.gov.uk</a>  Tash Hardy <a href="mailto:natasha.hardy@n-somerset.gov.uk">natasha.hardy@n-somerset.gov.uk</a>
01/01	Garden waste MTFP increase in charge 23/24 (new entry)	Report to 7 January 2020 Executive: Garden Waste Collection Service  <a href="https://n-somerset.moderngov.co.uk/Data/Executive/202001071000/Agenda/16%20Garden%20Waste%20Collection%20Service.pdf">https://n-somerset.moderngov.co.uk/Data/Executive/202001071000/Agenda/16%20Garden%20Waste%20Collection%20Service.pdf</a>	Executive Member for Neighbourhoods and Community Services (Cllr Solomon)	No	Informal Place Waste Scrutiny Meeting 12 December 2022	Colin Russell <a href="mailto:colin.russell@n-somerset.gov.uk">colin.russell@n-somerset.gov.uk</a>

		Report to 7 December 2022 Executive: Medium Term Financial Plan (MTFP) and Revenue Budget 2023/24  <a href="https://n-somerset.moderngov.co.uk/ie/ListDocuments.aspx?CId=152&amp;MId=999&amp;Ver=4">https://n-somerset.moderngov.co.uk/ie/ListDocuments.aspx?CId=152&amp;MId=999&amp;Ver=4</a>				
01/01	Submission of a bid to the DfE following their invitation on 24 October 2022 to apply for additional capital funding as a contribution towards the deficit reduction proposals in our School's Budget Safety Valve programme – closing date 25 January 2023. (new entry)	To be drafted.	Executive Member for Children's Services & Lifelong Learning (Cllr Gibbons)  and Executive Member for Corporate Services (Cllr Cartman)	No	To update CYPS Scrutiny Working Group in January 2023	Contact:  Sally Varley 01275 884887  Alex Fear 01934 426458
01/01	Closure of Churchill Sports Centre (new entry)	Report to 7 December 2022 Executive: Medium Term Financial Plan (MTFP) and Revenue Budget 2023/24  <a href="https://n-somerset.moderngov.co.uk/ie/ListDocuments.aspx?CId=152&amp;MId=999&amp;Ver=4">https://n-somerset.moderngov.co.uk/ie/ListDocuments.aspx?CId=152&amp;MId=999&amp;Ver=4</a>	Executive Member for Neighbourhoods and Community Services (Cllr Solomon)	No	15 December informal Place Scrutiny meeting	John Flannigan  <a href="mailto:John.flannigan@n-somerset.gov.uk">John.flannigan@n-somerset.gov.uk</a>
01/01	Acceptance of SALIX grant for decarbonisation and approval of capital expenditure	<a href="https://www.gov.uk/government/collections/public-sector-decarbonisation-scheme">https://www.gov.uk/government/collections/public-sector-decarbonisation-scheme</a>	Executive Member for Corporate Services (Cllr Cartman)	Part	Included in six-monthly climate change reporting to PCOM panel	Victoria Barvenova, Climate Emergency Programme Manager, 01934 42 6196



	(subject to decision on bid by government) (new entry)					
01/01	Disposal of land at Weston Business Quarter (new entry)	Executive report, 7 <sup>th</sup> Dec 2022: Delivery and disposal options for land owned by North Somerset Council at the Weston Business Quarter	Executive Member for Corporate Services (Cllr Cartman)	Yes	Included in joint PCOM / Place briefing on Development Sites, 4 <sup>th</sup> Oct 2022	Jenny Ford, Head of Placemaking & Development, 01934 42 6609
01/01	Approval of technical guidance on approach to First Homes	N/A	Executive Member for Placemaking & Economy (Cllr Canniford)	No	Briefing for Place Policy & Scrutiny Panel to be arranged for Dec 2022 / Jan 2023	Martin O' Neill, Development Programme Manager, 01934 88 4441
01/01	Proposal for amendments and update to the Home Choice Policy following regular review of policy and implementation of new IT system (previously listed for September)	Revised Home Choice Policy Table of Changes Equality Impact Assessment	Executive Member for Adult Services, Health and Housing (Cllr Bell)	No	Presented for Member feedback gained at ASH Housing Issues Group meeting 14 July 2022 and Scrutiny Panel 3 <sup>rd</sup> November 2022  Consultation period completed with partner Registered Providers and key internal and external stakeholders	Contact: Kay Eccles, Head of Housing Solutions
01/01	Commissioning and Procurement Plan for remediation works to the Former Police Station Site	<u>North Somerset Grant Funding Agreement</u>	Executive Member for Corporate Services (Cllr Cartman)	No	PCOM Scrutiny Panel Chairman consulted. Further consultation to be arranged once scope of works understood.	Jonathan White <a href="mailto:Jonathan.white@n-somerset.gov.uk">Jonathan.white@n-somerset.gov.uk</a> 07711 280595  Elaine Braund <a href="mailto:Elaine.braund@n-somerset.gov.uk">Elaine.braund@n-somerset.gov.uk</a>

01/01	Formal collaboration Agreement with the RNLI in relation to Birnbeck (new entry)	Council decision November 2021 <a href="https://n-somerset.moderngov.co.uk/ie/ListDocuments.aspx?CId=169&amp;MId=773&amp;Ver=4">https://n-somerset.moderngov.co.uk/ie/ListDocuments.aspx?CId=169&amp;MId=773&amp;Ver=4</a>	Director of Place (key decision)	No	Chairperson of Place Policy & Scrutiny Panel consulted.  Verbal update to Place Policy & Scrutiny Panel, 23rd Nov 2022.	Rachel Lewis 01934 426465
01/01 (decision date is dependent as to when scheme OBC decision is received from DfT - expected October) Page 10	A38 MRN scheme: Contract Award of D&B Stage 1 Contract (re-listing and previously listed for September and October) moved to March	- Director Decision 19/20 DE295 <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</a> OBC Commissioning and Procurement Plan - Exec Member Decision DP270 Decision ( <a href="https://www.n-somerset.gov.uk">n-somerset.gov.uk</a> ) - A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding - Full Council COU82: <a href="#">Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm   North Somerset Council (moderngov.co.uk)</a> Commissioning Plan for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services - Executive Member: <a href="#">DP 22/23-95 signed (n-somerset.gov.uk)</a> <a href="#">DP 22/23-DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</a>	Director of Place (key decision)	No	The Place P&SP was consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021. A further briefing will be offered to the Place P&SP in September 2022 following OBC approval from DfT.  An interim written briefing was provided to Place P&SP on 31 <sup>st</sup> May 2022. A further briefing will be offered to Place P&SP following OBC approval from DfT.	Contact: Konrad Lansdown: 07917 184804

		Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services.				
01/01 (decision date is dependent as to when scheme OBC decision is received from DfT – expected October)	A38 MRN scheme: Award of Professional Services Contract (re-listing and previously listed for September and October) moved to March	<p><del>-Director Decision: 19/20 DE295 <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</a></del></p> <p><del>OBC Commissioning and Procurement Plan</del></p> <p><del>-Exec Member Decision DP 270 Decision (<a href="https://www.n-somerset.gov.uk">n-somerset.gov.uk</a>) – A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding</del></p> <p><del>-Full Council COU82: <a href="#">Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm   North Somerset Council (moderngov.co.uk)</a></del></p> <p><del>Commissioning Plan for the Design &amp; Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services</del></p> <p><del>-Executive Member: <a href="#">DP 22/23 95 signed (<a href="https://www.n-somerset.gov.uk">n-somerset.gov.uk</a>)</a></del></p> <p><del><a href="#">DP 22/23 DP 108 MRN professional services procurement plan (<a href="https://www.n-somerset.gov.uk">n-somerset.gov.uk</a>)</a></del></p>	Director of Place (key decision)	No	<p>The Place P&amp;SP was consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021. A further briefing will be offered to the Place P&amp;SP in September 2022 following OBC approval from DfT.</p> <p>An interim written briefing was provided to Place P&amp;SP on 31<sup>st</sup> May 2022. A further briefing will be offered to Place P&amp;SP following OBC approval from DfT.</p>	Contact: Konrad Lansdown: 07947 184804

		Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services				
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February 2023

1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
08/02	Medium Term Financial Plan (MTFP) and Revenue Budget 2023/24 including Month 8 monitoring	Previous Budget and Medium Term Financial Plan reports to Executive	Executive	No	To be added	Contact: Melanie Watts 01934 634618
08/02	Integrated Capital and Treasury Management Strategy 2023/24	Previous Capital Budget and Capital Strategy reports considered by the Executive	Executive	No	To be added	Contact: Melanie Watts 01934 634618
08/02	Fees and Charges 2023/24 – to seek Executive approval for any increases in charges over 10% or generating estimated additional income over £300,000	Report to Executive 12/04/16	Executive	No	To be added	Contact: Melanie Watts 01934 634618
08/02	Local Flood Risk Management Strategy - approval to consult on draft strategy (moved from October 2022)	Local Flood Risk Management Strategy for North Somerset (to be drafted)	Executive	No	Place Informal Scrutiny Panel engagement in September/October	Simon Bunn <a href="mailto:simon.bunn@n-somerset.gov.uk">simon.bunn@n-somerset.gov.uk</a> 01934 427 362
08/02	<del>Biodiversity Net Gain implementation-Approval to launch scheme and make investments if required</del>	<del>Biodiversity Net Gain report (Natural England)</del>	Executive	No	Place Scrutiny 4 August	<del>Esther Coffin-Smith 01934 426513</del>
08/02	Combined Commissioning and Procurement of haulage and waste transfer (previously listed under	Commissioning and procurement plan (currently being written)	Executive	No	Waste Scrutiny panel planned for 12 December	Colin Russell <a href="mailto:colin.russell@n-somerset.gov.uk">colin.russell@n-somerset.gov.uk</a>

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	combined waste contracts: transfer station, haulage and disposal item)					Tash Hardy <a href="mailto:natasha.hardy@n-somerset.gov.uk">natasha.hardy@n-somerset.gov.uk</a>
08/02	Combined Commissioning and Procurement of residual <del>and garden</del> waste disposal (previously listed under combined waste contracts: transfer station, haulage and disposal item; residual waste is now a separate report and listed as an item for decision by the Executive Member)	Commissioning and procurement plan (currently being written)	Executive	No	Waste Scrutiny panel planned for 12 December	Colin Russell <a href="mailto:colin.russell@n-somerset.gov.uk">colin.russell@n-somerset.gov.uk</a>  Tash Hardy <a href="mailto:natasha.hardy@n-somerset.gov.uk">natasha.hardy@n-somerset.gov.uk</a>
08/02	Accept Heads of Terms and enter into options agreement for purchase of land for construction of Banwell Bypass (previously listed for June, September, October and December)	Executive decision for purchase of land for construction of Banwell Bypass through landowner negotiation	Executive	No	Place Scrutiny Panel to be engaged through HIF scheme scrutiny 23 August 2022	Contact: <a href="mailto:Katie.park@n-somerset.gov.uk">Katie.park@n-somerset.gov.uk</a>
08/02	Bus Service Improvement Plan Design and Build contract award delegation to Director of Place (new entry) (previously listed in December)	Committee report 6 <sup>th</sup> July 2022 for Commissioning Plan for the Bus Service Improvement Plan: <a href="https://n-somerset.moderngov.co.uk/documents/s3579/09%20Bus%20Service%20Improvement%20Plan%20Enhanced%20Partnership%20adoption%20Executive.pdf">https://n-somerset.moderngov.co.uk/documents/s3579/09%20Bus%20Service%20Improvement%20Plan%20Enhanced%20Partnership%20adoption%20Executive.pdf</a>	Executive	No	Place Panel Chairman consulted on 6 <sup>th</sup> October 2022	James Padgham <a href="mailto:James.padgham@n-somerset.gov.uk">James.padgham@n-somerset.gov.uk</a>

08/02	Closure of Backwell Household Waste Recycling Centre (new entry)	Report to 7 December 2022 Executive: Medium Term Financial Plan (MTFP) and Revenue Budget 2023/24  <a href="https://n-somerset.moderngov.co.uk/ieListDocuments.aspx?CId=152&amp;MId=999&amp;Ver=4">https://n-somerset.moderngov.co.uk/ieListDocuments.aspx?CId=152&amp;MId=999&amp;Ver=4</a>	Executive	No	Informal Place Waste Scrutiny Meeting 12 December 2022	Colin Russell <a href="mailto:Colin.russell@n-somerset.gov.uk">Colin.russell@n-somerset.gov.uk</a>
08/02	Commissioning Plan for the Pathways to Adulthood Service (Pizey) (new entry)	Previous Contract Award Decision: <a href="#">Committee Report NSC (moderngov.co.uk)</a>	Executive	No	Joint meeting ASH/CYPS Policy and Scrutiny Panels booked for 28 <sup>th</sup> November 2022	Contact: Alison Stone (01934426035) & Teresa Stanley (07385515142)
08/02	<del>Waste contracts: transfer station, haulage and disposal—now split into three lots</del>	<del>Waste contracts (transfer station, haulage and disposal) commissioning report</del>	Executive	No	<del>Waste sub scrutiny—first meeting 13/9/2022</del>  <del>Finance scrutiny—tbc</del>	Colin Russell <a href="mailto:Colin.russell@n-somerset.gov.uk">Colin.russell@n-somerset.gov.uk</a>  Tash Hardy <a href="mailto:Natasha.hardy@n-somerset.gov.uk">Natasha.hardy@n-somerset.gov.uk</a>
21/02	Council Tax Setting 2023/4	Previous MTFP reports considered by the Executive and Council Tax Setting report 2022/23	Council	No	To be added	Contact: Melanie Watts 01934 634618
21/02	Supplementary Compulsory Purchase Order for Banwell Bypass and associated works (new entry – previously listed January 2023)	July 2022 Full Council Report (COU37) <a href="#">July 2022 Full Council report</a>  <a href="#">April 2021 Executive Report (EXE13)</a>	Council	No	14 <sup>th</sup> November 2022 Place Panel: HIF update	Katie Park <a href="mailto:Katie.park@n-somerset.gov.uk">Katie.park@n-somerset.gov.uk</a>

## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/02	Approval of the Active Travel Action Plans, as part of the adopted NSC Active Travel Strategy (new entry)	<a href="https://n-somerset.gov.uk">NSC Active Travel Strategy <u>Active travel strategy   North Somerset Council (n-somerset.gov.uk)</u></a>	Executive Member for Highways & Transport (Cllr Hogg)	No	Informal scrutiny engagement session to be arranged for Feb 2023	Lindsay Margerison <a href="mailto:Lindsay.margerison@n-somerset.gov.uk">Lindsay.margerison@n-somerset.gov.uk</a>
01/02	Combined Commissioning and Procurement of Residual waste Garden Waste (new entry)	Commissioning and procurement plan (currently being written)	Executive Member for Neighbourhoods and Community Services (Cllr Solomon)	No	Waste Scrutiny panel planned for 12 December	Colin Russell <a href="mailto:colin.russell@n-somerset.gov.uk">colin.russell@n-somerset.gov.uk</a>  Tash Hardy <a href="mailto:natasha.hardy@n-somerset.gov.uk">natasha.hardy@n-somerset.gov.uk</a>
01/02	Marketing and management of concessions (new entry)	N/A	Executive Member for Corporate Services	Part	Reported through Weston Placemaking Board, which includes Chair of Place Policy & Scrutiny Panel	Julia Stuckey, Weston Placemaking Programme Manager, 07385 957325
01/02	School term and Holiday Dates 2024/25 school year (previously listed for January 2023)	Consultation with local community – further details and link to follow	Executive Member (Cllr Gibbons)	No	CYPS Scrutiny Panel Steering Group – meeting date to be advised	Contact: Janice Allen 01275 888619
01/02	Appropriation of land at Ladymead Lane, Churchill (new entry)	N/A	Executive Member for Corporate Services (Cllr Cartman)	No	Wider discussions on appropriation processes to be held through PCOM	Geoff Brakspear, Development Project & Asset Manager, 07535 500589
01/02	Award of Contract: Accommodation Strategy Delivery: Capital Works, Town Hall - fittings, fixtures	<a href="https://n-somerset.moderngov.co.uk/documents/s3380/28%20Accommodation%20Strategy%20Update%20Report.pdf">https://n-somerset.moderngov.co.uk/documents/s3380/28%20Accommodation%20Strategy%20Update%20Report.pdf</a>	Director of Corporate Services	No	PCOM engagement completed as part of commissioning / procurement plan stage. Further briefing to be arranged if required.	Jonathan White <a href="mailto:Jonathan.white@n-somerset.gov.uk">Jonathan.white@n-somerset.gov.uk</a>  Tel: 07711 280595



	and equipment (moved from December)					
08/02	Combined Commissioning and Procurement of Food Waste disposal (previously listed under combined waste contracts: transfer station, haulage and disposal item) (now listed for decision in January 2023)	Commissioning and procurement plan (currently being written)	Executive Member for Neighbourhoods and Community Services (Cllr Solomon)	No	Waste Scrutiny panel planned for w/c 12 December	Colin Russell <a href="mailto:colin.russell@n-somerset.gov.uk">colin.russell@n-somerset.gov.uk</a>  Tash Hardy <a href="mailto:natasha.hardy@n-somerset.gov.uk">natasha.hardy@n-somerset.gov.uk</a>

March 2023

1. Council and Executive Items

(NB No Executive or Council meeting currently scheduled for March)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details

## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/03	2023/24 Fees and Charges – to seek Executive Member approval for any key decisions for increases in charges over 5% and up to 10% or generating estimated additional income between £100,000 to £300,000 (new entry)	Report to Executive 12/04/16 <a href="https://n-somerset.moderngov.co.uk/Data/Executive/201604121430/Agenda/13%20Fees%20and%20Charges%202016%2017.pdf">https://n-somerset.moderngov.co.uk/Data/Executive/201604121430/Agenda/13%20Fees%20and%20Charges%202016%2017.pdf</a>	Executive Members: Cllr Bridger, Cllr Solomon, Cllr Canniford, Cllr Petty, Cllr Davies, Cllr Bell, Cllr Gibbons, Cllr Cartman. (Key Decision)	No	Engagement with scrutiny to take place no later than 1 March 2023. Arrangements to be agreed with relevant Panel Chairmen.	Victoria Watkins <a href="mailto:Victoria.watkins@n-somerset.gov.uk">Victoria.watkins@n-somerset.gov.uk</a>
01/03 Page 19	A38 MRN scheme: Contract Award of D&B Stage 1 Contract (re-listing and previously listed for September, October and January)	- Director Decision 19/20 DE295 <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</a> OBC Commissioning and Procurement Plan - Exec Member Decision DP270 <a href="https://www.n-somerset.gov.uk">Decision (n-somerset.gov.uk)</a> A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding - Full Council COU82: <a href="#">Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm   North Somerset Council (moderngov.co.uk)</a> Commissioning Plan for the Design & Build Contract of the A38	Director of Place (key decision)	No	The Place P&SP was consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.  An interim written briefing was provided to Place P&SP on 31 <sup>st</sup> May 2022. A further briefing will be offered to Place P&SP following OBC approval from DfT.	Contact: Konrad Lansdown: 07917 184804

		<p>Major Road Network (MRN) Scheme and associated Professional Services</p> <p>- Executive Member: <a href="#">DP 22/23 95 signed (n-somerset.gov.uk)</a></p> <p><a href="#">DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</a></p> <p>Procurement Plans for the Design &amp; Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services.</p>				
01/03 Page 20	<p>A38 MRN scheme: Award of Professional Services Contract (re-listing and previously listed for September, October and January)</p>	<p>-Director Decision: 19/20 DE295 <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</a></p> <p>OBC Commissioning and Procurement Plan</p> <p>-Exec Member Decision DP 270 <a href="#">Decision (n-somerset.gov.uk)</a> A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding</p> <p>-Full Council COU82: <a href="#">Agenda for Council on Tuesday, 9th November, 2021, 6.00 pm   North Somerset Council (moderngov.co.uk)</a></p> <p>Commissioning Plan for the Design &amp; Build Contract of the A38 Major Road Network</p>	<p>Director of Place (key decision)</p>	No	<p>The Place P&amp;SP was consulted at the OBC Submission Decision and Commissioning Plan stage during September/October 2021.</p> <p>An interim written briefing was provided to Place P&amp;SP on 31<sup>st</sup> May 2022. A further briefing will be offered to Place P&amp;SP following OBC approval from DfT.</p>	<p>Contact: Konrad Lansdown: 07917 184804</p>

		(MRN) Scheme and associated Professional Services -Executive Member: <a href="#">DP 22/23 95 signed (n-somerset.gov.uk)</a> <a href="#">DP 22/23 DP 108 MRN professional services procurement plan (n-somerset.gov.uk)</a> Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services				
01/03 Page 21	2023/24 Fees and Charges – to seek Director approval for any key decisions for increases in charges up to 5% or generating estimated additional income up to £100,000 (new entry)	Report to Executive 12/04/16 <a href="https://n-somerset.moderngov.co.uk/Data/Executive/201604121430/Agenda/13%20Fees%20and%20Charges%202016%2017.pdf">https://n-somerset.moderngov.co.uk/Data/Executive/201604121430/Agenda/13%20Fees%20and%20Charges%202016%2017.pdf</a>	Director of Place, Director of Corporate Services, Director of Childrens Services, Director of Adult Social Services, Director of Public Health & Regulatory Services (Key Decision)	No	Engagement with scrutiny to take place no later than 1 March 2023. Arrangements to be agreed with relevant Panel Chairmen.	Victoria Watkins <a href="mailto:victoria.watkins@n-somerset.gov.uk">victoria.watkins@n-somerset.gov.uk</a>

April 2023

1. Council and Executive Items

(NB Executive and Council Meetings for April have been CANCELLED due to the pre-election period. No items to be listed)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
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**2. Executive Member Items and Director Key Decisions**

<b>Decision not before</b>	<b>Item/Issue requiring decision</b>	<b>Background Documents for Consideration</b>	<b>Decision Taker</b>	<b>Exempt Item? Yes/No/Part</b>	<b>Policy &amp; Scrutiny Panel Activity &amp; Engagement / Timeline</b>	<b>Contact Officer for Further Details</b>

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